



INSTRUCTIONS FOR IN-PERSON GRADUATION SESSIONS CANDIDATE'S TASK

1. At the beginning of the thesis defense

- Proceed to the table with your own laptop
- The laptop must be connected to **ALMAWIFI** in order to access the Online Graduation system
- Log in to **Microsoft Teams** using your institutional credentials
- Enter the **Virtual Graduation session**
- On your laptop:
 - turn **on** the camera
 - turn **off** the microphone (the table microphone will be used)
 - set the audio volume to **zero**
- Share your screen in **duplicated screen mode**
- Start the presentation

2. At the end of the thesis defense

- Leave the Virtual Graduation session
- Log out of Microsoft Teams

2. Proclamation

- Candidates enter the lecture hall when they hear the music and stand to the side of the Aula Magna, **to the right of the Chair of the Degree Examination Committee** (to the left for those coming down).
- The Chair of the Degree Examination Committee invites the candidate to stand in front of them (at least 2 meters away)
- The Chair of the Degree Examination Committee formally proclaims the degree
- The candidate exits from the opposite side



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DIPARTIMENTO
DI SCIENZE MEDICHE
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